



PAT McCrory
Governor

NICHOLAS J. TENNYSON
Secretary

INVITATION TO BID
SMALL BUSINESS ENTERPRISE PROJECT

May 17, 2016

Contract No.: 11-00-112
WBS Element: Various
Counties: Avery, Caldwell, Wilkes
Description: Long Arm Mowing on 50% of the Routes within each County

The North Carolina Department of Transportation is requesting bids for the above-mentioned project located in Division 11. The Contractor shall furnish labor, material, equipment, and traffic control.

SBE PROGRAM INFORMATION

This is a SBE contract and to qualify for the NCDOT SBE Program a firm must have an annual gross income of \$1,500,000 or less, exclusive of materials. Only contractors currently certified as a SBE Contractor by the Contractual Services Unit of NCDOT and listed in the Directory of Transportation Firms at the time of the bid opening will be eligible to bid on this project.

Prospective bidders who qualify for the SBE Program and are not currently certified should submit a completed application packet prior to bid submittal to allow time for review. The application packet and additional information on the program may be obtained online at:

<https://connect.ncdot.gov/business/Pages/default.aspx>

Per G. S. 136-28.10, a North Carolina General Contractor's license may be waived for SBE contracts. For this project, the North Carolina General Contractor's license will be waived.

Per G. S. 136-28.10, contract payment and performance bonds may be waived. For this project, the contract payment and performance bonds will be waived.

CONTRACT TIME

The period covered by this contract will be from **July 1, 2016** until **June 30, 2017** with an option to extend for two additional one year periods.

PRE-BID CONFERENCE

In order for all prospective bidders to have an extensive knowledge of the project, all prospective bidders shall attend a mandatory pre-bid conference as shown below:



Contract 11-00-112
Avery, Caldwell, Watauga Long Arm Mowing

Date and Time: May 23, 2016 at 10:00 AM

Place: Division 11 Roadside Environmental

Location: Roadside Environmental Office, 606 Statesville Road, North Wilkesboro 28659

County: Wilkes

Contact for Directions: Jason Joyce – 336.903.9228

Note: If you plan to attend this showing, please notify Jason Joyce so that contract materials will be available.

The Mandatory Pre-Bid Conference will begin promptly at 10:00 AM. An official clock for the pre-bid conference will be designated. Contractors who are late will not be permitted to sign in or to participate in the conference.

All prospective bidders at the Mandatory Pre-Bid Conference shall meet all of the requirements as shown below:

1. Only Bidders who have attended the entire conference and properly registered at the Mandatory Pre-Bid Conference will be considered eligible to bid on this project. A bid received from a Bidder who has not attended and properly registered at the conference will be rejected as an irregular bid and will not be considered for award.
2. Attendance at the Mandatory Pre-Bid Conference will not meet the requirements of proper registration unless the individual attending has registered at the conference in accordance with the following:
 - The individual attending the Mandatory Pre-Bid Conference is a full time employee of the company being represented and has **administrative and/or supervisory** authority over the work to be performed under this contract.
 - The individual signs his/her name and company title on the official roster.
 - The individual writes in the name and address of the company he or she represents.
 - Only one company is shown as being represented by the individual attending.
 - The individual shall sign out when the conference is over.

Attendance at any prior pre-bid conference will not meet the requirement of this provision.

BID OPENING

Sealed bids must be received in the **Eleventh Division Office at 801 Statesville Road in North Wilkesboro** by **10:00 a.m. on Thursday, June 2, 2016.** Bids must be submitted on the official bid sheet, submitted with the entire proposal, and display the following statement on the front of the envelope:

QUOTE NO. 11-00-112 – AVERY, CALDWELL, WATAUGA LONG ARM MOWING
N. C. DEPARTMENT OF TRANSPORTATION
JOE LAWS, PE, DIVISION PROJECT MANAGER
P. O. BOX 250
801 STATESVILLE ROAD
NORTH WILKESBORO, NORTH CAROLINA 28659

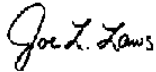
Contract 11-00-112
Avery, Caldwell, Watauga Long Arm Mowing

The North Carolina Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights of 1964 (78 Stat.252) and the Regulations of the Department of Transportation (49 C.F.R., Part 21), issued pursuant to such act, hereby notifies all bidders that it will affirmatively insure that the contract entered into pursuant to this notice will be awarded to the lowest responsible bidder without discrimination on the grounds of sex, race, color, or national origin.

Complete packages containing the Contract Proposal including the Bid Form and Project Plans will be given to all prospective bidders or their agents at the time of the pre-bid conference. If you have any questions regarding this project, please contact Jason Joyce, Division Roadside Environmental Engineer, at 336.903.9228.

There will be no cost for bid packages. The Department reserves the right to reject any and all bids. If you have any questions regarding this project please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Joe L. Laws".

Joe L. Laws, PE
Division Project Manager

cc: M. A. Pettyjohn, PE
W. O. Atkins, PE
Jason Joyce, CPESC